

## **Student Faculty Meeting - Wednesday 15th December 2021**

### **Minutes**

**Present:** Mark Button (Chair), Lilly Brightwell, Glenn Balfour, Becky Foulds-Hopkin, Nav Sahota, Caroline Balfour (Minutes), Catie-Anne Harper (PG Student Rep), Lisa Greenwood (UG Student Rep).

**Apologies:** Max Cherrie (UG Student Rep).

**1. Matters Arising.** These are being put in place for the January Intensive.

1.1. Recording webinars update - MB

1.2. Games planned between lectures in January - NS

1.3. Car parking plan for January teaching - NS

1.4. Structured social events for the January intensive - MB/NS

**2. Course and Module Content.** Feedback was positive from both BA and MA students.

**3. Teaching and Learning Methods.** There was discussion about changing the BA weekly webinar to a Monday and Wednesday morning rather than a 3 hour Monday morning session.

LB asked the reps to let students know that she will be able to rearrange her webinars.

CB would contact Gowan Wheeler about the possibility of also changing his webinars.

An email will be sent to students in January to clarify any webinar changes.

**5. Workload and Assessment.** CH mentioned that some PG students have felt pressure around the time of their assignment deadlines. MB asked her to give feedback to students that Faculty are available to help and students should be encouraged to contact them.

**6. Relationship between Faculty and Students.** Feedback from students was that faculty are approachable.

**7. Course Documentation.** There were no matters raised.

**8. Availability of Resources.** It has been noted by students that some recommended books are not available on Perlego. This will be looked at by faculty.

**9. Student Issues.**

9.1. Some students have asked if a dessert could be available during the Intensive weeks at lunchtimes.

9.2. CH mentioned that some MA students have not accessed their Missio Dei email addresses and are therefore missing out on communication. It was agreed that this would be looked at by CB in January.

**10. A.O.B.** There was no other business.

**11. Date of Next Meeting.** The next meeting will be early February 2022.